

COMMUNITY TRANSPORTATION ASSOCIATION OF AMERICA
USDA TRIBAL TRANSIT TECHNICAL ASSISTANCE PROGRAM
Application For Short Term Technical Assistance

INSTRUCTIONS: Short Term Technical Assistance is available to help small communities enhance economic growth and development by improving tribal transportation services. Short Term Technical Assistance can assist recipients in solving relatively small scale, discrete problems. Typically, Short Term Technical Assistance is provided through a site visit of one to four days, and subsequent follow-up work. No local match is required, but recipients should be prepared to provide in-kind support for the project.

Proposed projects must meet the following eligibility requirements:

- *Recipient should be a Federally recognized tribe.*

Applications for Short Term Technical Assistance can be submitted at any time, and will be evaluated on a continuing basis. Selection of projects is made competitively according to the following criteria:

- *Number of new jobs to be created.*
- *Potential economic impact resulting from implementation of project.*
- *Potential for implementation after technical assistance phase of project is completed.*
- *Demonstrated consensus and support in the community.*
- *Potential for development of unique or innovative strategies, techniques, or approaches in solving identified problems.*
- *Potential for replication of the project elsewhere.*

Provision of technical assistance is contingent upon availability of funds. Funding for the Tribal Transit Technical Assistance Program is provided through the Rural Business-Cooperative Service of the United States Department of Agriculture.

APPLICANT: _____

ADDRESS: _____

PHONE: (____) _____ FAX: (____) _____ E-Mail: _____

CONTACT: _____ TITLE: _____

DATE: _____

Please complete sections I, II and III below. Provide answers to Section II on a separate sheet of paper; use no more than two sheets of paper to answer Section II. You may also use a separate sheet of paper to answer Section I.

I. ORGANIZATIONAL CHARACTERISTICS

A. List the activities in which your organization is involved: _____

B. On an attached sheet, provide a history of your organization's business activities related to transportation.

C. List your organization's revenues for the most recent year:

Source	Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ _____

D. What is the geographic area served by, or proposed to be served by transportation activities? _____

E. Projected number of new employees resulting from implementation of project: _____

F. What new or improved services will be provided as a result of the project?

G. What additional areas will be served as a result of the project? _____

H. Population of project area: _____

I. Area in square miles of project area: _____

J. Are the following aware of the proposed project?

Tribal Officials: Yes ___ No ___

Local transit providers Yes ___ No ___

State Transportation Department officials: Yes ___ No ___

K. When would you like to see the proposed project initiated? _____

II. PROJECT DESCRIPTION

- A. Briefly describe the **problem** which you hope to alleviate or solve through a short term technical assistance project.
- B. Summarize the **project** for which short term technical assistance is being requested.
- C. What are the **goals** of the proposed technical assistance project?
- D. What local **resources** are available to support the technical assistance project?
- E. Summarize the economic **benefits** of the project to the community.

III. SERVICE CHARACTERISTICS

(To be completed only by applicants who currently operate a transportation service.)

- A. Number of vehicles: _____
- B. Number of employees assigned to transportation related duties: _____
- C. Total annual ridership: _____
- D. Annual general public ridership: _____
- E. Annual agency client ridership: _____
- F. Annual miles traveled: _____
- G. Total annual transportation budget: \$ _____

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Return completed application to:

**Charles A. Rutkowski, Assistant Director
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Washington, D.C. 20005**

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